

Terms of Engagement

This is our general Terms of Engagement for researchers. A personalised version will be sent to each research team that is required to be read and signed prior to their study being accepted onto the Registry.

1. Proof of ethical approval

If your study requires review by an Ethics Committee, we require proof that this has been reviewed and approved. This can be in the form of an electronic document or a screenshot of an email, and can be included when you complete the online request form on our website. Note: We will crosscheck any ethical approval documentation and reference numbers with the body which gave your study approval.

2. Inform us when recruitment is complete

Once you have the desired sample size and the recruitment phase is complete, we ask that you contact us via email on orchardocdregistry@herts.ac.uk so that we can remove the study advert from the website. This prevents further volunteers from contacting you.

3. Inform us of the number of participants recruited through the Registry

We are interested to know the percentage of participants in your study that were recruited through being a volunteer on the Registry. This will aid in understanding the number of people who find studies through the Registry. Therefore, we ask that you inform us of the number of participants who were recruited through the Registry once your final phase of data collection is complete. In addition to this we would request that you send us details of whether individuals who were recruited via the Registry continued onto be randomised into the study. This way we can clearly establish not only that individuals found your study via the Registry but that they also converted into participants and added to your sample size, thus confirming the utility of the Registry in successfully aiding participants in completing studies. We will send you an [End of Recruitment Form](#) where you can easily enter the data we request.

4. Study results

By signing up to the Registry you agree to share the results of your study once they are in a format that is appropriate for dissemination. This is so that we can

share an overview of your findings onto the Registry's website. We have a page on our website labelled "Reports" which is where we will upload anonymous statistics of volunteers on the Registry, as well as results of studies.

5. Acknowledgement in papers

If your study involves any participants who were obtained through the Registry, we would appreciate if you acknowledge the Orchard OCD Registry in the Methods section of any papers you may publish.

6. Sharing the Registry with others

Although this is not compulsory, we would appreciate that you share knowledge of the Registry with colleagues, other researchers and via social media. This will aid in the Registry becoming recognised both in the research field and for individuals with OCD who may be interested in participating.